



**ARIZONA  
BOARD OF EXECUTIVE CLEMENCY**

**NOTICE OF MEETING**

Pursuant to A.R.S. §38-431.02, notice is hereby given to the Members of the Arizona Board of Executive Clemency, and to the general public, that the Board of Executive Clemency will be conducting a Board Business Meeting on November 27, 2013 at 8:30 a.m. This meeting will be held at 1645 W. Jefferson, Suite 101, Phoenix, Arizona 85007. This meeting is open to the public. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the Board's office at 602-542-5656. Requests should be made as early as possible to allow time to arrange the accommodation. The Board may go into Executive Session, which will not be open to the public, to discuss any matter on this agenda pursuant to A.R.S. §38-431.03(A)(3) (Discussion or consultation with Board attorney for legal advice).

**AGENDA**

- I. Call to Order** (Mr. Livingston)
- II. Approval of Meeting Minutes** (Mr. Livingston)
  - a. October 2013 – Discussion & Vote
- III. Chairman's Report** (Mr. Livingston)
  - a. Annual Report – Printed Version
  - b. Website Update – Forms
  - c. New Employee – Mrs. Terry Adriance
- IV. Approval of Board Hearing Calendar** (Mr. Livingston)
  - a. December 2013 – Discussion & Vote
- V. Call to Public**
- VI. Adjournment**

**Brian L. Livingston, Chairman/Executive Director**

**Posted:** This 26<sup>th</sup> day of November, 2013

Those wishing to address the Board need not request permission in advance. Action taken as a result of public comment will be limited to directing staff to study the matter or rescheduling the matter for further consideration at a later date. Qualified individuals with a disability requiring a copy of the Board's procedure on filing grievances may contact the Board's office.

With the exception of possible Executive Session material, a copy of the agenda material is available for public inspection at least 24 hours prior to the meeting at the Board's office, 1645 W. Jefferson, Suite 101, Phoenix, Arizona 85007, 602-542-5656.