

Douglas A. Ducey  
Governor



Ellen Kirschbaum  
Chairman

Executive Director

## ARIZONA BOARD OF EXECUTIVE CLEMENCY

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### NOTICE OF PUBLIC MEETING OF THE ARIZONA BOARD OF EXECUTIVE CLEMENCY

Pursuant to A.R.S. 38-431.02, notice is hereby given to the members of the Arizona Board of Executive Clemency and to the general public that the Arizona Board of Executive Clemency will hold a meeting to the public on Monday, August 1, 2016 beginning at 8:00 a.m. at the Arizona Board of Executive Clemency Office, 1645 W. Jefferson, Suite 101, Phoenix, Arizona 85007. The Board may go into executive session for any of the purposes set for in A.R.S. 38-431.03(A)(1) through (7), as applicable to the agenda items listed, including for the purposes of receiving legal advice or the consideration of employment related issues.

#### AGENDA

- I. Call to Order and Roll Call (Chairman Ellen Kirschbaum)
- II. Policy - Discussion & Vote
  - a. Commutation Policy #114
  - b. Chairman Responsibilities-Policy #101A
  - c. Executive Director Responsibilities-Policy #101B
- III. Personnel - Discussion & Vote
  - a. Executive Director Evaluation
- IV. Executive Director - Discussion & Vote
  - a. Recruitment/Hiring Process
- V. Scheduling
  - a. Progress Update-Daisy Kirkpatrick
  - b. Pardons, Commutations, Paroles, Absolute Discharges, Revocations
- VI. Call to Public
- VII. Adjournment

Handwritten signature of Ellen Kirschbaum in cursive.

Ellen Kirschbaum, Chairman

Posted: This 28th day of July 2016

Those wishing to address the Board need not request permission in advance. Action taken as a result of public comment will be limited to directing staff to study the matter or rescheduling the matter for further consideration at a later date. Qualified individuals with a disability requiring a copy of the Board's procedure on filing grievances may contact the Board's office. With the exception of possible Executive Session material, a copy of the agenda material is available for public inspection at least 24 hours prior to the meeting at the Board's office, 1645 W. Jefferson, Suite 101, Phoenix, Arizona 85007, 602-542-5656.

AMERICAN DISABILITY ACT: Pursuant to the Americans with Disabilities Act (ADA) the Arizona Board of Executive Clemency endeavors to ensure the accessibility of its meetings to all persons with disabilities. Persons with a disability may request a reasonable accommodations, such as a sign language interpreter, by contacting the Board Office at (602) 542-5656. Request should be made as early as possible to allow time to arrange the accommodation.