



Arizona

**Board of Executive Clemency**

Janice K. Brewer  
Governor

Brian L. Livingston  
Chairman /Executive Director

**NOTICE OF A SPECIAL MEETING OF THE ARIZONA BOARD OF EXECUTIVE CLEMENCY**

Pursuant to A.R.S. §38-431.02, notice is hereby given to the Members of the Arizona Board of Executive Clemency, and to the general public, that the Board of Executive Clemency will be conducting a Board Business Meeting on August 27, 2014 at 8:30 a.m. This meeting will be held at 1645 W. Jefferson, Suite 101, Phoenix, Arizona 85007. This meeting is open to the public. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the Board's office at 602-542-5656. Requests should be made as early as possible to allow time to arrange the accommodation. The Board may go into Executive Session, which will not be open to the public, to discuss any matter on this agenda pursuant to A.R.S. §38-431.03.(A)(3) (Discussion or consultation with Board attorney for legal advice).

- I. **Call to Order** (Ms. Kirschbaum)
  - a. Roll Call
- II. **Approval of July 2014 Minutes**
- III. **Chairman's Report** (Ms. Kirschbaum)
  - a. Monthly Statistical Report – Discussion
  - b. Monthly Financial Report – Discussion & Vote to accept FY 14/15 Budget Allocation
  - c. FY 15/16 Decision Packet submittal – Discussion
- IV. **Executive Director - review and finalized position description qualification form**
  - a. Discussion and Vote
- V. **Revised Commutation Application – report on public input**
- VI. **September 2014 Final Calendar – Discussion & Vote**
- VII. **Call to the Public**
- VIII. **Adjournment**

Those wishing to address the Board need not request permission in advance. Action taken as a result of public comment will be limited to directing staff to study the matter or rescheduling the matter for further consideration at a later date. Qualified individuals with a disability requiring a copy of the Board's procedure on filing grievances may contact the Board's office.

With the exception of possible Executive Session material, a copy of the agenda material is available for public inspection at least 24 hours prior to the meeting at the Board's office, 1645 W. Jefferson, Suite 101, Phoenix, Arizona 85007, 602-542-5656.

Brian Livingston, Chairman

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**POSTED:** This 26th day of August 2014