

ARIZONA BOARD OF EXECUTIVE CLEMENCY

JANICE K. BREWER
GOVERNOR



JESSE J. HERNANDEZ
CHAIRMAN/EXECUTIVE DIRECTOR

NOTICE OF MEETING

Pursuant to A.R.S. §38-431.02, notice is hereby given to the Members of the Arizona Board of Executive Clemency, and to the general public, that the Board of Executive Clemency will be conducting a Board Business Meeting on June 27, 2013, at 9:00 a.m. This meeting will be held at 1645 W Jefferson Street, Suite 101, Phoenix, Arizona, 85007. This meeting is open to the public. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the Board's office at 602-542-5656. Requests should be made as early as possible to allow time to arrange the accommodation. The Board may go into Executive Session, which will not be open to the public, to discuss any matter on this agenda pursuant to A.R.S. §38-431.03(A)(3) (Discussion or consultation with Board attorney for legal advice).

AGENDA

I. Call to Order (Mr. Hernandez)

- a. Roll Call

II. Approval of Meeting Minutes (Mr. Hernandez)

- a. May 2013 – Discussion & Vote

III. Chairman's Report (Mr. Hernandez)

- a. Monthly Statistical Report – May, 2013 – Discussion
- b. Monthly Financial Report – May, 2013 – Discussion

IV. Approval of Board Hearing Calendar (Mr. Hernandez)

- a. August 2013 – Discussion & Vote

V. Board Instruction

The Board of Executive Clemency will be provided information on the below questions Board members have submitted to the Chairman/Executive Director.

- a. What is the hourly rate for board members effective July 1, 2013?
- b. What and how many hours will the board be scheduled each month.
- c. Will members still be able to work evenings either at home or in the office.
- d. How will time be tracked? Or will there be a time clock?
- e. What will be the minimum or maximum number of hours one will be allowed to work.
- f. Will overtime be allowed.
- g. Will there still be a document day or will all hours paid have to be worked in office?
- h. Will BOEC pay any portion of the States part for medical, dental and or any other benefit identified in the new budget scheduled for implementation July 1, 2013 (2014 budget).
- i. Essentially would like to discuss any and all budget related issues during the June meeting.

VI. Board Training / Instruction

The Board of Executive Clemency will be provided information on the below by Assistant Attorney General Kelly Gillilan-Gibson and may vote to go into executive session pursuant to ARS 38-431.03 for the purpose of legal advice regarding the following issues:

- a. Discussion of the recent Court of Appeals decision regarding the required language needed in written findings by the Board in Parole Revocation hearings. Impact of decision on all parole revocation hearings and findings.
- b. The parole hearing concerning Keith Russell ADC #and time accounting issues related to his new sentence.

VII. Call to Public

VIII. Adjournment



Jesse Hernandez, Chairman/Executive Director

Posted: This 25th day of June, 2013

Those wishing to address the Board need not request permission in advance. Action taken as a result of public comment will be limited to directing staff to study the matter or rescheduling the matter for further consideration at a later date. Qualified individuals with a disability requiring a copy of the Board's procedure on filing grievances may contact the Board's office.

With the exception of possible Executive Session material, a copy of the agenda material is available for public inspection at least 24 hours prior to the meeting at the Board's office, 1645 W. Jefferson, Suite 101, Phoenix, Arizona 85007, 602-542-5656.

JH:ra