

Douglas A. Ducey  
**Governor**

Terry L. Adriance  
**Executive Director**



Ellen Kirschbaum  
**Chairman**

## **ARIZONA BOARD OF EXECUTIVE CLEMENCY**

1645 West Jefferson Street, Suite 101, Phoenix, Arizona 85007 Phone: (602) 542-5656 / Fax: (602) 542-5680

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### **NOTICE OF MEETING**

Pursuant to A.R.S. §38-431.02, notice is hereby given to the Members of the Arizona Board of Executive Clemency, and to the general public, that the Board of Executive Clemency will be conducting a Board Business Meeting on September 30, 2015, at 8:30 a.m. This meeting will be held at 1645 W Jefferson Street, Suite 101, Phoenix, Arizona, 85007. This meeting is open to the public. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the Board's office at 602-542-5656. Requests should be made as early as possible to allow time to arrange the accommodation. The Board may go into Executive Session, which will not be open to the public, to discuss any matter on this agenda pursuant to A.R.S. §38-431.03(A) (3) (Discussion or consultation with Board attorney for legal advice).

### **AGENDA**

- I. Call to Order**
  - a. Roll Call
- II. Confirmation of Meeting Minutes**
  - a. August 26, 2015
- III. Executive Director's Report**
  - a. Monthly Statistical Report – August 2015 – Discussion
  - b. Monthly Financial Report – August 2015 – Discussion
  - c. Monthly Business Meetings
  - d. Office updates
- IV. Board Policy Revision**
  - a. Board Hearing Calendar Policy #103 – Discussion & Vote
- V. Approval of Board Hearing Calendar**
  - a. Final October 2015 - Discussion & Vote
- VI. Call to Public**
- VII. Adjournment**

Ellen Kirschbaum, Chairman

Posted: **This 29th day of September 2015**

Those wishing to address the Board need not request permission in advance. Action taken as a result of public comment will be limited to directing staff to study the matter or rescheduling the matter for further consideration at a later date. Qualified individuals with a disability requiring a copy of the Board's procedure on filing grievances may contact the Board's office.

With the exception of possible Executive Session material, a copy of the agenda material is available for public inspection at least 24 hours prior to the meeting at the Board's office, 1645 W. Jefferson, Suite 101, Phoenix, Arizona 85007, 602-542-5656.