

RECORDS REQUEST FORM



ARIZONA BOARD OF EXECUTIVE CLEMENCY
1645 W. JEFFERSON, SUITE 101
PHOENIX, AZ 85007

Date Requested _____ Requester's Name _____
Requester's Address: _____
Phone No.: _____ Fax No. : _____
Details of Request _____

Pursuant to Arizona Revised Statute 39-121.01, I request a copy of the above record from the Arizona Board of Executive Clemency.

[] I certify that the requested information will not be used for commercial purposes as defined in ARS 39-121.03(D).

[] I certify the requested information will be used for commercial purposes as defined in ARS 39-121.03 (D). State the exact purpose below or attach separate statement. _____

ARIZONA REVISED STATUTE SECTION 39-121.03

D. As used in this section "commercial purpose" means the use of a public record for the purpose of sale or resale or for the purpose of producing a document containing all or part of the copy, printout or photograph for sale or the obtaining of names and addresses from such public records for the purpose of solicitation or the sale of such names and addresses to another for the purpose of solicitation or for any purpose in which the purchaser can reasonably anticipate the receipt of monetary gain from the direct or indirect use of such public record. Commercial purpose does not mean the use of a public record as evidence or as research for evidence in an action in a judicial or quasi-judicial body of this state or a political subdivision of this state.

Printed Name of Requestor _____
Signature of Requestor _____ Date _____

For Board Office Use Only

of pages to be copied _____ # of audio files to be copied: _____ Total Fee Received: _____
Date: _____ [] Cash _____ [] Check/Money Order # _____

REQUEST TAKEN BY: _____ DATE: _____

Executive Director signature _____
Signature of person approving release of requested record Date Approved _____

FEE SCHEDULE

Photocopy of any record \$.25 per page/CD of any audio file \$7.00 per CD

RECORDS RECEIVED BY (NAME AND DATE) _____

(Person picking up records up for a Law Enforcement or Government Agency must present I.D.)